

Welcome!

Dear Friend:

Thank you for contacting Splashes of Hope with your interest in volunteering. We appreciate and welcome your help with integral tasks necessary for continuing our mission!

For the last 12 years Splashes of Hope has brought smiles and joy to thousands of children and their families in hospitals. Splashes of Hope is a non-profit organization of artists who paint murals on the walls of institutions responsible for physical and mental health care. We welcome you to the opportunity to share in this!

There are many ways for you to contribute to our organization and its mission. We are constantly looking for volunteers to assist us with a myriad of functions and endeavors to keep the organization up and running. This includes but is not limited to help with: fundraising events, administration, public relations and marketing, graphic design, studio maintenance, and community events.

If you are interested in participating in the artistic aspects of Splashes of Hope there are limited ways in which you can do so. These primarily involve painting at our community outreach events and donating fine artwork for auction fundraisers. Please indicate if this is your area of interest and we will explain these processes to you in greater depth.

We have high standards for ourselves and our volunteers so that we may best serve the populations we are trying to reach. For this reason, we ask that you complete several forms providing us with your background information and experience, as well as provide two references. The various forms are included in this packet and we will provide all the instructions you need.

Please look through the rest of this packet for more information about being a Splashes of Hope volunteer. It is a wonderful opportunity for both of us, and we remain ever grateful to have you! If you have any questions throughout the process, please do not hesitate to ask!

volunteer Opportunity Descriptions

Administration: We have an office to run, and with that comes copying, mailing, contact follow-up, and filing, to name a few. If you are good with the computer and interpersonal relations, we would love any help you could give us with this aspect.

Art: Although most of the mural work is completed by Splashes of Hope in-house staff artists, we are always in need of help face-painting for children at community outreach events as well as painting some of our murals with them at these events. We also ask for volunteer artists' help in painting ceiling tile scenes for over a patient's hospital bed or examination table. Finally, we hold an annual fundraiser each March for which we ask all our artist friends for fine art donations—any media is acceptable!

Board of Trustees: Every not-for-profit organization is required to have a board of trustees whose job is to ensure the continuation of the mission. We are in need of representatives on our board with backgrounds in law, accounting, business, communications, medical professions, the therapies, and the arts.

Docenting: Splashes of Hope provides tours of the Coindre Hall estate, where our studio and office is located, as part of an agreement with the Suffolk County Parks Department. If you are interested in history and don't mind public speaking in small groups, this is a great opportunity. We will provide you with the information you need to know about the estate. The tours are relatively informal.

Fundraising Events: Splashes of Hope holds at least two fundraising events every year, usually a Board of Trustees Dinner and Art Auction in the early spring and a Golf Outing in the late summer/early autumn. There are many levels to helping with this from planning on the event committee, to helping with invitation mailing, coordinating raffle and artwork donations, setting up, volunteering that day or night to keep the event running smoothly, and sending thank-you letters once everything is over. If you have a penchant for party planning, this one's for you!

Installations: Any of our murals painted on masonite panels in our studio eventually need to be installed in a hospital or medical center. This is a two-person job which requires one utility van driver and anyone else who is good at carpentry. The panel will need to be screwed into the wall straight and the screws will need to be painted over so they are camouflaged in with the mural.

Public Relations and Marketing: This is an area in which we are in desperate need of help! It includes press releases for unveilings and events, presentations to potential sponsors and interested parties, and speaking to people from our booths at various fairs and public gatherings to get the word out there. Any other ideas for strengthening our efforts in this area are appreciated too! Let us know if you are interested in joining this committee.

Studio Maintenance: We need to keep our space clean both to improve our working ability and because it is donated for our use by Suffolk County Parks. We have spring cleaning every year, and could use some extra help cleaning paint off the floors, organizing, washing brushes, and throwing away old paint during the other seasons as well. (It's actually more fun than it sounds!)

Transportation: We always desperately need help transporting our painting materials to and from hospitals in our utility van. This job calls for a driver who is willing and able to drive our "Splash Mobile," which is 10 year old utility van with no back window. We also ask that you help us unload our materials at the beginning of each project and load them back up upon completion. Schedule would vary.

Descriptions of Art Opportunities

Ceiling Tiles: Splashes of Hope creates custom designs on removable ceiling tiles, to be worked on in the artist's own home or studio (or our studio) and then installed in the hospital above beds or treatment tables. Generally, there is a designated theme to follow, as ceiling tiles are usually part of one specific project drive. The tiles may be 2'x2' or 2'x4'. You will receive them spackled and primed, ready for painting. They are to be painted with *non-toxic acrylic paint only*. You may use your own supply of acrylic paint or you are welcome to take any of our supply home with you in small containers.

*If you are interested in donating your time and talent to the creation of these hand-painted ceiling tile scenes, we require that you submit examples of your work to be reviewed for feedback on how to apply your style to our mission.

Graphic Art: We are constantly in need of graphic art design for our website, brochure, newsletters, flyers, and invitations, even our logo. If you are proficient in graphic design, please let us know!

Fine Art: As part of fundraising events, Splashes of Hope auctions original fine artwork by regular volunteer artists or any outside artist who is willing to make a contribution. Sometimes we ask that they fit in to a designated theme for the event, but often multiply themed pieces are accepted, and we are always grateful for any offer. These pieces, as they are not providing visualization therapy in medical settings, can be of any style, any palette, and can cross media. We accept painting in any medium, drawings, sculpture, pottery/ceramics, photography, even jewelry.

Face-Painting: We hold and participate in a variety of community outreach events throughout the year, and oftentimes we like to offer face-painting for the children who come with their families. We supply all the materials, including reference, all you have to do is show up and paint faces!

All mission artwork must be respectful of the populations we are serving, usually children. Style for ceiling tiles is limited to realistic, impressionistic, and cartoon only. Themes are always happy and serene. Please do not use dark colors, violent imagery, or predator animals!

Splashes of Hope Volunteer Application

Today's Date: __/__/____

How did you find out about Splashes of Hope? _____

Personal/Contact Information

Full Name: _____

Date of Birth: __/__/____

Home Address: _____

Home Telephone: ___-___-____ Business Telephone: ___-___-____

Cell Phone: ___-___-____ Please indicate which number is best to reach you: _____

Email Address: _____

Availability

Do you work? (Please circle) yes no part-time

Are your hours flexible? yes no

What is your occupation? _____

Please circle times you are available:

<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
AM	AM	AM	AM	AM	AM	AM
PM	PM	PM	PM	PM	PM	PM
evening	evening	evening	evening	evening	evening	evening

For a special event, would you be able to rearrange your schedule to help us? yes no

How frequently do you think you could work with us? _____

Is there a particular month or season that you know you will be able to devote a lot of your time?

(Please go on to the next page for more)

Volunteer Experience: (Please list most recent first)

<u>Organization Name:</u>	<u>Your Title:</u>	<u>Dates:</u>	<u>Supervisor:</u>	<u>Contact:</u>
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Professional Experience:

<u>Company Name:</u>	<u>Your Job and Title:</u>	<u>Dates:</u>
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(You may also attach a resume if this is easier!)

Please use this space to provide any additional information about these experiences, including a description of your responsibilities for each position listed: _____

(Please go on to next page for more)

Finally, please briefly explain what attracted you to volunteering for our organization and what personal assets you believe you can bring to our organization during your time with

us: _____

Thank you!

Splashes of Hope Volunteer Reference

I, _____ permit _____ to share the following information about me, to be kept in Splashes of Hope volunteer files.

Signature _____

Date _____

How long have you known the applicant? _____

In what capacity do you know the applicant? _____

Please indicate how you would rate the applicant along each of the following dimensions:

(Please Check)	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>
Reliability/Responsibility	_____	_____	_____	_____
Effort	_____	_____	_____	_____
Personableness	_____	_____	_____	_____
Ability to be a team player	_____	_____	_____	_____

Please describe character traits of the applicant which particularly recommend him/her to volunteering with Splashes of Hope: _____

Signature: _____ Name (Printed): _____

Title: _____ Phone: _____

Date: _____

Splashes of Hope is a non-profit organization of artists who paint murals on the walls of institutions responsible for physical and mental health care.

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